

Sharon,

Thank you for meeting with me today. The following updates to your Action Plan were identified and/or accomplished during today's visit:

Action Step (from pre-visit email)	Updates/Notes
1. Teach a collaborative lesson following the gradual release of responsibility format. The focus will be to model reading strategies to dissect word problems. (Alli, Duckworth, Dennis, Elliot)	<p>Alli-</p> <p>Ms. Alli was following the plan that was developed during common planning. She modeled a couple problems and then students completed the same type of problems. I was able to work with a small group of students. During the "I Do" Ms. Alli struggled with explaining a problem. I know that she gets content assistance during planning. What was great is that the students that I was working with did get the problems correct. Despite small problems with explanations, the students seemed to grasp the concept. She has taught them strategies that cause them to be successful. Next Steps: Post FCAT you will need to guide Ms. Alli, step-by-step with understanding the concepts and teaching it. Remember this will be fourth grade content. I would also suggest starting another coaching cycle with her. After modeling, come back and watch her implement the strategies that you modeled. Then move to co-teaching and discuss exactly which parts you will teach and which parts she will teach, during common planning.</p> <p>Duckworth-</p> <p>Small groups went very well today. I think that Mr. Duckworth has great potential and with the right support will blossom into a fantastic teacher. He was thrown into the fire and we have been trying to conduct quick fixes to get the students to achieve. Next Steps: Post FCAT I would like for you to start a coaching cycle with him. I would like the gradual release modeled for him again. I will do it as well. I will also try to set up observations for him at other schools to build his capacity. Also, common planning with him needs to incorporate the "how" of teaching. I often jump in and either subtly correct him or just tell him something quickly by himself about different concepts. Not a major concern at all. He just needs to go over this during common planning.</p> <p>Dennis-</p> <p>Small groups in Ms. Dennis' class were great. These students are pretty bright and most made only simple mistakes that were easily fixed. Ms. Dennis did a great job modeling problems during the "I DO."</p> <p>Next Steps:</p> <p>Post FCAT I would continue to co-teach with Ms. Dennis. She has been willing to try anything that I've suggested. During common planning discuss exactly</p>

what the exchange of teaching will be for co-teaching. I will also continue to support her with co-teaching.

Elliot-

Ms. Elliot was reviewing the monthly assessment with students so I didn't get to teach a collaborative lesson. I will return to support her when I am not working with the other teachers.

Please let me know if you have any questions.

Thank you,